

Dear Animeals Recipient,

 As you know the Humane Society of Tampa Bay is a Non-Profit Organization. This means that we rely on donations from the public and sponsors to operate our programs. In addition to our Animeals program, we also have a Food Assistance program where people can pickup pet food here at the shelter during operating hours. This gives more options for people in need of food for their pets. What we don’t receive in donations, we will purchase ourselves to keep these programs running. Due to the large demand of such programs, we are required to abide by the following conditions for the Animeals program:

**ANIMEALS PROGRAM GUIDELINES**

* All recipients will need to complete the enclosed application and return it in the envelope provided.
* To be an eligible Animeals recipient, one must not have access to any transportation (no vehicle in the household).  If the recipient or a household resident has a vehicle, they are welcome to drive to the shelter at 3607 N. Armenia to pick up free food from our Food Assistance program. Recipients that are found to have access to a vehicle will be removed from the program.
* Only dry dog and cat food will be delivered. Canned and specialty food will not be supplied due to budget restraints.
* Recipients will be required to show proof of Social Security, Disability, Monthly Income and any other program listed on application.
* No food is to be used for feeding stray or feral cats, if it is discovered that this is happening, the recipient will be removed from program.
* Recipients are not allowed to acquire additional animals once they are placed on the program. If you are thinking of adopting or acquiring a new pet please contact the Operations Coordinator, Lon Savini, first with details and reason. It will be at the discretion of HSTB if we are able to add another animal to the delivery. Recipients that are found to have added additional animals to the household without approval from HSTB could be removed from the Animeals program.
* If it is found that a recipient is keeping an animal in improper living conditions, suffering due to medical issues, or suffering from any type of abuse or neglect then the recipient will be removed from program and Animal Services will be contacted immediately.
* Recipients cannot have an excessive amount of Animals, as HSTB can only supply food for a reasonable amount per household.
* At this time, the Animeals Program only delivers pet food within Hillsborough County.
* All pets must be sterilized to be eligible for this program unless a veterinarian has stated that it would be harmful to do so. HSTB will sterilize your pets at no charge. Additionally, if there is a financial hardship, HSTB will provide reasonable veterinary care at our discretion.
* For those recipients that are financially able, we would appreciate any donation you are able to give to help offset the cost of the pet food.

If you have any questions or concerns please contact Lon Savini at 904-894-0139 or lons@humanesocietytampa.org. Thank you.

Sincerely,

Lon Savini

Operations Coordinator

Humane Society of Tampa Bay